

Finance Committee – Outstanding Actions

Item	Date	Item and Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	15 March 2016, Item 8	<u>Risk Management – recruitment</u> The Chairman suggested that there may be a potential “bow wave” risk regarding recruitment and retention due to lack of pay rises for local government employees in certain parts of the Chamberlain’s Department, such as IT, Procurement and Financial Services. Members agreed this issue should be referred to the Establishment Committee.	Town Clerk	April 2016	Minute from the March 2016 meeting will be included on the agenda of the 19 April 2016 meeting of the Establishment Committee.
2.	22 September 2015, Item 9	<u>Purchasing Card Policy</u> The Purchasing Card Policy to be reviewed on an annual basis.	Head of City Procurement	September 2016	Purchasing Card Policy to be reviewed in September 2016.